

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF REGULAR MEETING
Wednesday, June 17, 2015, at 7:00 p.m.**

DRAFT DOCUMENT – *These minutes are not official until approved at a subsequent meeting*

Members Present: Jerilyn Corso, Chairman; Cindy Herms, Robert Maynard, Kathy Pippin, and Sharon Tripp.
Members Absent: Robert Little.
Alternate Present: Paulette Broder, Gil Hayes
Alternate Absent: Both Alternate Members were present.
Others: **Town Treasurer:** Kim Lord; **First Selectman:** Denise Menard; **Deputy First Selectman** Bowsza; **Selectmen** Dale Nelson ; **Town Staff or Department Heads:** **Department of Public Works** – Len Norton, Director; Joe Sauerhoefer, Maintainer of Facilities and Inspections; **Human Services/Senior Services:** Kristen Bouchard, Director; **East Windsor Police Department:** Chief Edward DeMarco, Deputy Chief Roger Hart.

Press: Kyle Penn, Journal Inquirer.

I. Call to Order:

Chairman Corso called the Meeting to Order at 7:00 p.m.

II. Time and Place of Meeting:

Wednesday, June 17, 2015 at 7:00 p.m. at the East Windsor Town Hall (11 Rye Street, Broad Brook, CT.)

III. Appointment of Alternates:

Chairman Corso noted the absence of Regular Member Robert Little; she called for a motion to appoint an Alternate to fill the vacancy.

MOTION: To APPOINT Alternate Member Paulette Broder as a voting member for the June 17, 2015 Regular Meeting of the Board of Finance.

Tripp moved/Pippin seconded/**DISCUSSION:** None.
VOTE: In Favor: Unanimous

IV. Approval of Minutes/Public Hearing May 13, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Public Hearing dated May 13, 2015.

Tripp moved/Broder seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Approval of Minutes/Special Meeting May 13, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Special Meeting dated May 13, 2015.

Tripp moved/Broder seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Approval of Minutes/Regular Meeting May 20, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Regular Meeting dated May 20, 2015.

Tripp moved/Broder seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Approval of Minutes/Public Hearing May 26, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Public Hearing dated May 26, 2015.

Tripp moved/Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Approval of Minutes/Special Meeting May 26, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Special Meeting dated May 26, 2015.

Tripp moved/Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Approval of Minutes/Special Meeting June 10, 2015:

MOTION: To APPROVE the Minutes of the Board of Finance Special Meeting dated June 10, 2015.

Tripp moved/Broder seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

V. Public Participation:

Mike Balf: Mr. Balf questioned if the \$86,000 requested for the new part-time firefighter positions was still in the budget? He spoke in support of continuing to fund the \$86,000.00 for the part-time positions, and the rescue tools requested through the CIP (Capital Improvement Program).

Steve Smith, Cobblestone Drive: Mr. Smith noted that 11 people were in attendance this evening to discuss funding a \$34,000,000.00 budget while the previous evening 40+ people spoke against the police firing range.

Andy Hoffman, 6 Acorn Drive: Mr. Hoffman noted he is a member of the EDC (Economic Development Commission) but he is speaking as a private citizen. He indicated when he joined the EDC he was asked to conduct interviews with (East Windsor) businesses and EDC directors from the surrounding towns of South Windsor, Enfield, and Windsor. The EDC directors told him East Windsor wouldn't be able to compete with them, or anyone else, unless we get professional help. Mr. Hoffman indicated he is here this evening to ask the Board to continue the \$20,000 funding for Roger O'Brien. Mr. O'Brien brings professionalism to the Town, and he also knows the right people to help East Windsor. Mr. O'Brien has been in the business for 35 years. Mr. Hoffman requested that the Board give serious consideration to continue the \$20,000 funding requested in the original budget.

VI. Communications: None.

VII. Monthly Reports:

a. Treasurer:

Treasurer Lord presented the Board with the standard reports

- Cash Flow Report – Webster Bank – General Fund Cash Account – See Attachment A.

Tax Collector:

Treasurer Lord presented the Board with the standard reports submitted by the Tax Collector:

- Cumulative Report of Cash – End of Month Report for April 2015 -See Attachment B.
- Report of the Tax Collector – See Attachment C.

Assessor's Report:

Treasurer Lord presented the following monthly report submitted by the Assessor:

- Memorandum dated 5/12/2015.- Assessor's Status Report – See Attachment D.

b. Line-Item Transfer Requests

The Board reviewed the following line item transfers (See Attachment E, pages 1 through 3):

Assessor's Department:

MOTION: To APPROVE Transfer #45 in the amount of \$200.00 from Professional Services to Education and Dues.

Tripp moved/Broder seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Building Department:

MOTION: To APPROVE Transfer #46 in the amount of \$255.00 from Emergency Repair to Salary-Part-time.

Tripp moved/Herms seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Public Works Department:

MOTION: To APPROVE Transfer #47 in the amount of \$211.67 from Road Maintenance to Overtime.

Tripp moved/Herms seconded/

DISCUSSION: Mrs. Pippin suggested she had thought transfer had to be made from salary lines to salary lines. Treasurer Lord indicated the Board had line item control within the budget. Mrs. Herms suggested she thought the Board shouldn't let any line item go overbudget. Treasurer Lord indicated the Board shouldn't let any line go in the red.

VOTE: In Favor: Broder/Herms/Maynard/Tripp
Opposed: Pippin
Abstained: No one.

Selectmen's Department:

MOTION: To APPROVE Transfer #48 in the amount of \$48.00 from Town Property – Gas to Travel.

Tripp moved/Maynard seconded/DISCUSSION: None.
VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Registrar of Voter's Department:

MOTION: To APPROVE Transfer #49 in the amount of \$500.00 from Salary
– Part time to Supplies and Equipment.

Tripp moved/Herms seconded/

DISCUSSION: Chairman Corso questioned what supplies were needed for the referendum? Treasurer Lord indicated little was provided in the way of details; they have been advised the purchase of supplies is now centralized.

VOTE: In Favor: Broder/Herms/Maynard/Tripp
Opposed: Pippin
Abstained: No one.

Fire Departments:

MOTION: To APPROVE Transfer #50 in the amount of \$931.00 from
LAP Insurance to Supplies and Equipment.

Tripp moved/Herms seconded/DISCUSSION: None.
VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Senior Center"

MOTION: To APPROVE Transfer #51 in the amount of \$1,000.00 from
Professional Services to Supplies and Equipment.

Tripp moved/Herms seconded/DISCUSSION: None.
VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Senior Center:

MOTION: To APPROVE Transfer #52 in the amount of \$1,000.00 from
Professional Services to Programs

Tripp moved/Herms seconded/DISCUSSION: None.
VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Human Services:

MOTION: To APPROVE Transfer #53 in the amount of \$700.00 from
Evictions to Supplies and Equipment.

Tripp moved/Herms seconded/DISCUSSION: None

VOTE: In Favor: Broder/Herms/Maynard/Tripp
Opposed: Pippin
Abstained: No one

Human Services:

MOTION: To APPROVE Transfer #54 in the amount of \$100.00 from Evictions to Travel.

Tripp moved/Herms seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Information Technology:

MOTION: To APPROVE Transfer #55 in the amount of \$720.00 from Purchased Services to Professional Services.

Tripp moved/Maynard seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Town Property:

MOTION: To APPROVE Transfer #56 in the amount of \$2500.00 from Electricity – Buildings to Electricity - Streets

Tripp moved/Broder seconded/

DISCUSSION: Chairman Corso requested a clarification of the transfer. Treasurer Lord noted that previously multiple departments included this line item; this cost has now been consolidated under the Town Properties portion of the budget. For that reason the total costs were under-estimated, and the increase charged by EverSource was larger than anticipated.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

Mrs. Herms requested a list of transfers made throughout the year; Mr. Maynard concurred, suggesting he would like to see the information provided in a spreadsheet.

VIII. Unfinished Business:

a. Modular Project Update:

Treasurer Lord reported the anticipated completion date for this project is June, 2016. A sale of the notes to fund this project recently occurred; the Town received a good rate.

IX. New Business:

a. FY 16 Transfers – including transfer to OPEB for termination benefits:

Treasurer Lord summarized the process for allocation of the 2% funding increase approved via the recent referendum vote. The Board reviewed the budget, department by department, line item by line item.

Lengthy discussion occurred regarding road improvements, which include not only chip sealing and milling but items not often thought of such as replacement of guardrails, removing trees considered a potential safety hazard, filling potholes, etc. Mr. Norton and Mr. Sauerhoefer of the Public Works Department gave examples of the cost of various projects. Treasurer Lord noted she has received notification that East Windsor will receive municipal grant aid for FY 2016. The grant is purpose specific, and must be spent on road improvements only. The board cited concern as the Legislature is still considering the State budget. Discussion continued regarding funding options for road improvements.

MOTION: To TAKE A FIVE MINUTE BREAK.

Tripp moved/Corso seconded/VOTE: In Favor: Unanimous

The Board RECESSED at 8:10 p.m. and RECONVENED at 8:15 p.m.

The Board continued line by line review of the failed budget. Lengthy discussion occurred regarding expenditures proposed for the Police Department. Chief DeMarco and Deputy Chief Hart noted the cost of training salaries has increased as the State now charges for officer training. They will need to send two officers to the Police Academy.

Lengthy discussion followed as the Board continued their department by department, line by line review.

MOTION: To ACCEPT the 2015 – 2016 Budget with the transfers made at this evening's meeting.

Tripp moved/Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Broder/Herms/Maynard/Pippin/Tripp)

See attachment F, Pages 1 through 7.

b. State Legislative Update:

See earlier discussion regarding municipal grant aid.

X. Invoice Authorization:

Bill not submitted for authorization.

XII. Adjournment:

MOTION: To ADJOURN this Meeting at 9:45 p.m.

Tripp moved/Pippin seconded/VOTE: In Favor: Unanimous

Respectfully submitted: _____
Peg Hoffman, Recording Secretary, East Windsor Board of Finance

*Board of Finance 6/17/2015
Attachment A*

CASH FLOW REPORT- WEBSTER BANK GENERAL FUND CASH ACCOUNT

BEGINNING BALANCE		OUTFLOWS					ENDING BALANCE	
May 1, 2015		PAYROLL	TRANSFER TO BOE	ACCOUNTS PAYABLE	TRANSFER TO INVESTMENT ACCOUNT	TRANSFER TO DEBT SERVICE	TRANSFER TO OTHER/ BOUNCE	May 31, 2015
\$3,275,774		(\$433,466)	(\$1,944,000)	(\$509,936)		(\$77,134)	(\$6,535)	
		INFLOWS						
		LOCAL REVENUE	STATE/FED REVENUE	TAX COLLECTIONS	TRANSFERS IN	WPCA IN		
		\$116,952	\$2,795,490	\$107,000				
							\$3,324,144	

Board of Finance 6/17/2015
Attachment B

CUMULATIVE REPORT OF CASH

End of Month Report of	NET CASH COLLECTION		BUDGETED REVENUE	DIFFERENCE BETWEEN BUDGET AND ACTUAL
	MAY 2015			
Current Taxes	\$59,200.12	\$27,633,686.54	\$27,789,172.00	(155,485.46)
MV Supplemental	\$6,190.20	\$308,109.06	\$250,000.00	58,109.06
Interest and Fees	\$21,965.60	\$289,772.53	\$225,000.00	64,772.53
Prior Year Taxes	\$24,800.95	\$457,120.97	\$300,000.00	157,120.97
Total Tax Collector Report	\$112,156.87	\$28,688,689.10	\$28,564,172.00	97,175.84
Sewer Benefit Assessment	\$2,015.76	\$12,433.33		\$12,433.33
Sewer Facility Connection Charge	\$9,788.39	\$160,324.11		\$160,324.11
Aircraft Registration		\$3,740.00	\$4,800.00	(\$1,060.00)
Total Deposit	\$123,961.02	\$176,497.44	\$28,568,972.00	\$171,697.44

% OF BUDGET COLLECTED 100.44%

Board of Finance 6/17/2015
Attachment C

TOWN OF EAST WINDSOR
REPORT OF TAX COLLECTOR

TOWN OF EAST WINDSOR													
LIST YEAR	BEGINNING BALANCE	ASSESSMENT INCREASE	ASSESSMENT DECREASE	TAXES REFUNDED	TO SUSPENSE	ADJUSTED COLLECTIBLE	SUSPENSE PAID TAX	SUSPENSE PAID INTEREST	TAXES PAID	INTEREST	LIEN	NET BALANCE	GROSS BALANCE
2013	28,570,650.87	31,842.55	128,197.18	36,246.53	29,116.32	28,474,296.24	643.29	108.38	27,938,668.70	106,264.70	16,948.26	506,511.22	507,959.50
2012	617,851.28	2,021.52	45,625.03	5,986.04	50,388.48	57,424,777	751.74	217.14	315,037.47	58,341.84	16,452.15	208,821.82	209,289.82
2011	227,862.58	1,088.29	8,614.12	62.95	10,390.83	220,316.75	2,808.13	1,246.63	62,381.69	22,727.21	1,853.20	147,544.23	147,616.23
2010	155,612.92		7,763.90	36.56	4,957.85	147,849.02	1,493.31	978.38	25,348.24	14,176.16	1,245.06	117,532.93	117,868.93
2009	141,054.94	212.49	4,610.45		5,603.67	136,656.96	704.41	666.23	14,656.57	11,100.20	120.00	116,396.74	116,420.74
2008	114,792.59		4,178.62		1,873.60	110,613.97	384.51	379.29	14,416.96	12,565.12	3,991.08	94,323.41	94,347.41
2007	81,620.03		3,506.80		553.18	78,313.23	680.51	784.19	7,278.95	5,886.52	120.00	70,481.10	70,505.10
2006	20,475.02	113.32	2,938.50		471.15	17,649.84	373.73	600.69	5,411.16	6,380.16	72.00	11,767.53	11,767.53
2005	12,514.00		2,928.09		475.88	9,585.91	1,276.00	1,869.90	1,936.65	954.32	48.00	7,173.38	7,173.38
2004	7,576.43		2,842.35		494.08	4,734.08	598.44	761.29	201.37	3.02		4,038.63	4,038.63
2003	7,259.44		2,757.82			4,501.62	162.50	302.58				4,501.62	4,501.62
2002	7,081.80		2,600.43		236.64	4,481.37	295.15	610.59				4,244.73	4,244.73
2001	5,589.49		2,646.23		406.44	2,943.26	579.18	1,273.32				2,536.82	2,536.82
2000	4,396.01		2,529.03		388.44	1,865.98	35.62	85.49				1,478.54	1,478.54
1999	4,057.21		2,449.44		175.77	1,607.77	159.35	648.74				1,432.00	1,432.00
TOTAL	29,978,594.61	35,258.17	224,187.99	42,332.08	105,542.33	29,789,664.79	10,945.87	10,533.84	28,385,337.76	238,399.25	40,849.75	1,298,784.70	1,301,180.98
CREDIT BALANCES													
DATE	6/1/2015					2013	(1,448.28)						
						2012	(468.00)						
						2011	(72.00)						
						2010	(336.00)						
						2009	(24.00)						
						2008	(24.00)						
						2007	(24.00)	(2,396.28)					

Board of Finance 6/17/2015



Attachment D

TOWN OF EAST WINDSOR

Caroline G. Madore, CCMA II - Assessor
11 Rye St. - Broad Brook, CT 06016-9883
cmadore@eastwindsorct.com
860-623-8878 / (Fax) 860-623-4798

TO: Board of Finance / Board of Selectmen
FROM: Caroline G. Madore, CCMA II - Assessor
DATE: June 10, 2015
RE: Assessor's Status Report

MEMORANDUM

Real Estate Appeals - Grand List of October 1, 2012:

171 Main St. & 96 Prospect Hill Rd. (Nursing Homes) - The Appellate Court oral argument session was held on April 8, 2015. The Court's decision has not been released.

Grand List of October 1, 2014 -

Motor Vehicles

To date, we have addressed 284 motor vehicle changes and/or adjustments including pro-rations, abatements and add-ons. This work will continue up to the date we download the files for billing purposes in order to address as many issues prior to sending bills to taxpayers.

Personal Property

Audits are in process.

Field work will continue in order to ascertain the value of accounts who were non-filers last year but remain within the Town - this will assist in the decision-making process if the non-filer status repeats during the upcoming filing period for the 2015 Grand List.

Real Estate

Appeals have been filed on the following:

- 171 Main St. & 96 Prospect Hill Rd. (Nursing Homes) - total assessment value = 5,918,460
- 54 property locations owned by SJK Properties LLC & Jolanta H. Kement (Quarry Rd. Subdivision on the North side of Depot St. at the Ellington Town Line) - total assessment value = 1,107,040

Field work continues to address Certificates of Occupancy and updates to real estate values for the upcoming Grand List.

Thank you.

Board of Finance - 6/17/2015
Attachment E - page 1



Town of East Windsor Transfer Request Form

FY 14-15



Department Assessor (410700) Date 6/1/2015
Transfer Amount \$200.00
Line Item FROM Professional Services (52100) Line Item TO Education and Dues (52400)
Reason for Transfer Surplus in professional services to cover overexpenditure in education and dues (UConn Assessor School)

45

Approved

Denied

Department Building (411300) Date 6/3/2015
Transfer Amount \$255.00
Line Item FROM Emergency Repair (52700) Line Item TO Salary- Part-time (51620)
Reason for Transfer Part-time salary increase was approved after the budget was passed.

46

Approved

Denied

Department Public Works (610100) Date 6/4/2015
Transfer Amount \$211.67
Line Item FROM Road Maintenance (610300-55500) Line Item TO Overtime (51630)
Reason for Transfer To pay for overtime due to contractor's delays during road improvements

47

Approved

Denied

Department Selectmen (410100) Date 6/8/2015
Transfer Amount \$48.00
Line Item FROM Town Property- Gas (610200 54421) Line Item TO Travel (52300)
Reason for Transfer Travel reimbursement was higher than anticipated due to support staff using personal vehicles while the town vehicle was out of commission.

48

Approved

Denied

First Selectman
Board of Finance

Denise Mancuso

Date
Date

6/12/2015

Board of Finance - 6/17/2015
Attachment E - page 2



Town of East Windsor Transfer Request Form

FY 14-15



Department	<u>Registrar of Voters (411500)</u>	Date	<u>6/9/2015</u>
Transfer Amount	<u>\$500.00</u>		
Line Item FROM	<u>Salary- Part time (51620)</u>	Line Item TO	<u>Supplies and Equip (52200)</u>
Reason for Transfer	<u>To cover cost for non-central supply items for referenda.</u>		
49	Approved	Denied	

Department	<u>Fire Departments (511000)</u>	Date	<u>6/10/2015</u>
Transfer Amount	<u>\$931.00</u>		
Line Item FROM	<u>LAP Insurance (58320)</u>	Line Item TO	<u>Supplies and Equip (52200)</u>
Reason for Transfer	<u>Surplus in Insurance to purchase needed fire safety equipment</u>		
50	Approved	Denied	

Department	<u>Senior Center (710100)</u>	Date	<u>6/10/2015</u>
Transfer Amount	<u>\$1,000.00</u>		
Line Item FROM	<u>Professional Services (52100)</u>	Line Item TO	<u>Supplies and Equip (52200)</u>
Reason for Transfer	<u>anti-slip chair mats, money safe, office supplies</u>		
51	Approved	Denied	

Department	<u>Senior Center (710100)</u>	Date	<u>6/10/2015</u>
Transfer Amount	<u>\$1,000.00</u>		
Line Item FROM	<u>Professional Services (52100)</u>	Line Item TO	<u>Programs (55505)</u>
Reason for Transfer	<u>program supplies (coffee, popcorn, cups, BINGO)</u>		
52	Approved	Denied	

First Selectman

Board of Finance

Denise Menard

Date

Date

6/12/2015

Board of Finance - 6/17/2015
Attachment E - page 3



Town of East Windsor Transfer Request Form

FY 14-15



Department Human Services (411700) Date 6/10/2015
Transfer Amount \$700.00
Line Item FROM Evictions (53020) Line Item TO Supplies and Equip (52200)
Reason for Transfer Area rugs for office and hallway to protect new carpets due to heavy public traffic

53 Approved Denied

Department Human Services (411700) Date 6/10/2015
Transfer Amount \$100.00
Line Item FROM Evictions (53020) Line Item TO Travel (52300)
Reason for Transfer June mileage

54 Approved Denied

Department Information Technology (910400) Date 6/11/2015
Transfer Amount \$720.00
Line Item FROM Purchased Services (58900) Line Item TO Professional Services (52100)
Reason for Transfer IT budget was changed, and this reflects the proper place to pay for Entrée professional services.

55 Approved Denied

Department Town Property (610200) Date 6/11/2015
Transfer Amount \$2,500.00
Line Item FROM Electricity - Buildings (54424) Line Item TO Electricity- Streets (54430)
Reason for Transfer Amounts were estimated for this budget- many lines combined into two.

56 Approved Denied

First Selectman

Board of Finance

Dorise Monard

Date

Date

6/12/2015

Board of Finance - 6/17/2015
Attachment F

Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	7,135	1005 410100 51610 SALARY-FULL TIME
\$	(10)	1005 410100 51620 SALARY-PART TIME
\$	(4,645)	1005 410100 52100 PROFESSIONAL SERVICES
\$	388	1005 410100 52200 SUPPLIES & EQUIPMENT
\$	(38)	1005 410100 52300 TRAVEL
\$	1,955	1005 410100 52400 EDUCATION & DUES
\$	(400)	1005 410100 53310 POSTAGE
\$	(10,880)	1005 410100 54320 PHONE
\$	(130)	1005 410100 55010 CENTRAL OFFICE SUPPLY
\$	3,785	1005 410100 55301 LEASED EQUIPMENT
\$	2,302	1005 410300 51610 SALARY-FULL TIME
\$	(35)	1005 410300 51620 SALARY-PART TIME
\$	(11)	1005 410300 51700 LONGEVITY
\$	(2,019)	1005 410300 52200 SUPPLIES & EQUIPMENT
\$	(6)	1005 410300 52300 TRAVEL
\$	(1,465)	1005 410500 51610 SALARY-FULL TIME
\$	264	1005 410500 51700 LONGEVITY
\$	(5,050)	1005 410500 52100 PROFESSIONAL SERVICES
\$	4	1005 410500 52200 SUPPLIES & EQUIPMENT
\$	(11)	1005 410500 52300 TRAVEL
\$	1,174	1005 410500 52400 EDUCATION & DUES
\$	1,000	1005 410500 52500 CAPITAL
\$	1,626	1005 410700 51610 SALARY-FULL TIME
\$	528	1005 410700 51700 LONGEVITY
\$	(574)	1005 410700 52100 PROFESSIONAL SERVICES
\$	(17)	1005 410700 52200 SUPPLIES & EQUIPMENT
\$	(6)	1005 410700 52300 TRAVEL
\$	(44)	1005 410700 52400 EDUCATION & DUES
\$	969	1005 410900 51610 SALARY-FULL TIME
\$	5,060	1005 410900 51620 SALARY-PART TIME
\$	(2,621)	1005 410900 52100 PROFESSIONAL SERVICES
\$	(434)	1005 410900 52200 SUPPLIES & EQUIPMENT
\$	(4)	1005 410900 52300 TRAVEL
\$	454	1005 410900 52400 EDUCATION & DUES
\$	500	1005 410900 52500 CAPITAL

*Board of Finance - 6/17/2015
Attachment F*

Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	3,897	1005 411100 51610 SALARY- FULL TIME
\$	(237)	1005 411100 51620 SALARY- PART TIME
\$	(20)	1005 411100 51700 LONGEVITY
\$	4,670	1005 411100 52100 PROFESSIONAL SERVICES
\$	(10)	1005 411100 52200 SUPPLIES/EQUIP
\$	1,509	1005 411300 51610 SALARY-FULL TIME
\$	262	1005 411300 51620 SALARY-PART TIME
\$	(7)	1005 411300 51700 LONGEVITY
\$	(3,060)	1005 411300 52100 PROFESSIONAL SERVICES
\$	(2,050)	1005 411300 52200 SUPPLIES & EQUIPMENT
\$	(6)	1005 411300 52300 TRAVEL
\$	(24)	1005 411300 52400 EDUCATION & DUES
\$	(20)	1005 411300 52700 EMERGENCY REPAIR
\$	280	1005 411500 51610 SALARY-FULL TIME
\$	(372)	1005 411500 51620 SALARY-PART TIME
\$	(10)	1005 411500 52200 SUPPLIES & EQUIPMENT
\$	(2)	1005 411500 52300 TRAVEL
\$	(10)	1005 411500 52400 EDUCATION & DUES
\$	(48)	1005 411500 52800 MACHINE
\$	(117)	1005 411500 52900 PRINTING
\$	(4,896)	1005 411500 52950 MEDIA CARDS
\$	404	1005 411700 51610 SALARY-FULL TIME
\$	(27)	1005 411700 51700 LONGEVITY
\$	(6)	1005 411700 52100 PROFESSIONAL SERVICES
\$	290	1005 411700 52300 TRAVEL
\$	(20)	1005 411700 52400 EDUCATION & DUES
\$	(60)	1005 411700 53020 EVICTIONS/EJECTIONS
\$	18,034	1005 510200 51650 ADMIN SALARY- FT
\$	48,221	1005 510200 51655 OFFICER SALARY- FT
\$	(615)	1005 510200 51660 DISPATCHER SALARY- FT
\$	(1,322)	1005 510200 51665 CLERICAL SALARY- FT
\$	7,410	1005 510200 51670 ACO SALARY- PT
\$	5	1005 510200 51675 CLERICAL SALARY- PT
\$	15,142	1005 510200 51680 PD OVERTIME
\$	(2,251)	1005 510200 51700 LONGEVITY

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Approved Line Item Transfers FY 16 Budget		
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\$	5,540	1005 510200 51710 TRAINING SALARY
\$	126	1005 510200 52100 PROFESSIONAL SERVICES
\$	6,137	1005 510200 52200 SUPPLIES & EQUIPMENT
\$	398	1005 510200 52300 TRAVEL
\$	10,925	1005 510200 52400 EDUCATION & DUES
\$	1,645	1005 510200 54303 UNIFORMS
\$	55	1005 510200 54420 VEHICLE MAINTENANCE
\$	735	1005 510300 54310 STIPEND
\$	(85)	1005 510300 54330 EQUIPMENT MAINTENANCE
\$	(25)	1005 510300 52200 SUPPLIES & EQUIPMENT
\$	(12)	1005 510300 54320 PHONE
\$	(420)	1005 510400 54400 RADIO SYSTEM
\$	(3,698)	1005 510400 54410 DISPATCH-TOLLAND
\$	(43,860)	1005 511000 51620 SALARY- PART TIME
\$	(357)	1005 511000 51800 FIRE MARSHAL
\$	(3,500)	1005 511000 51810 VOLUNTEER INCENTIVES
\$	2,060	1005 511000 51820 ANNUITIES
\$	(60)	1005 511000 52100 SERVICES
\$	445	1005 511000 52200 SUPPLIES/EQUIP
\$	(230)	1005 511000 52400 EDUCATION & DUES
\$	(400)	1005 511000 53200 FIRE- PHYSICALS
\$	120	1005 511000 53300 FIRE-VEHICLE AND GAS
\$	(5)	1005 511000 53310 POSTAGE
\$	(1,336)	1005 511000 53500 BBFD LUMP SUM
\$	86,000	1005 511000 53510 WPPD LUMP SUM
\$	(520)	1005 511000 58320 LAP INSURANCE
\$	12,273	1005 610100 51610 SALARY-FULL TIME
\$	50,502	1005 610100 51620 SALARY-PART TIME
\$	(900)	1005 610100 51630 OVERTIME
\$	(102)	1005 610100 51700 LONGEVITY
\$	(90)	1005 610100 54411 STANDBY
\$	1,537	1005 610100 52100 PROFESSIONAL SERVICES
\$	1,684	1005 610100 52200 SUPPLIES & EQUIPMENT
\$	1,378	1005 610100 52400 EDUCATION & DUES
\$	1,000	1005 610100 52500 CAPITAL

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Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	(1,738)	1005 610200 54420 VEHICLE MAINTENANCE
\$	(5,051)	1005 610200 54421 GASOLINE
\$	1,712	1005 610200 54422 JANATORIAL SERVICE
\$	8,820	1005 610200 54423 BUILDING REPAIR
\$	26,500	1005 610200 54424 ELECTRICITY-BUILDINGS
\$	8,600	1005 610200 54430 ELECTRICITY- STREET
\$	62	1005 610200 54440 WATER-BUILDINGS
\$	(20)	1005 610200 53400 PROPANE
\$	3,236	1005 610200 54900 WPCA SEWER FEE
\$	5,000	1005 610200 55200 - BUIDING SUPPLIES
\$	(31,461)	1005 610200 55300 HEATING OIL
\$	1,000	1005 610200 52500 CAPITAL
\$	43,933	1005 710100 51610 SALARY-FULL TIME
\$	(38,844)	1005 710100 51620 SALARY-PART TIME
\$	(10)	1005 710100 51630 OVERTIME
\$	339	1005 710100 51700 LONGEVITY
\$	(1,978)	1005 710100 52100 PROFESSIONAL SERVICES
\$	232	1005 710100 52200 SUPPLIES & EQUIPMENT
\$	247	1005 710100 52300 TRAVEL
\$	(30)	1005 710100 52400 EDUCATION & DUES
\$	1,000	1005 710100 52500 CAPITAL
\$	1,253	1005 710200 51610 SALARY-FULL TIME
\$	(29,114)	1005 710200 51620 SALARY-PART TIME
\$	1,902	1005 710200 52100 PROFESSIONAL SERVICES
\$	(420)	1005 710200 52200 SUPPLIES & EQUIPMENT
\$	184	1005 710200 52300 TRAVEL
\$	189	1005 710200 52400 EDUCATION & DUES
\$	(332)	1005 710200 55510 SITE IMPROVEMENT
\$	1,000	1005 710200 52500 CAPITAL
\$	(2,560)	1005 810100 52100 PROFESSIONAL SERVICES
\$	(250)	1005 810100 56010 TOWN AUDIT
\$	1,490	1005 810100 56100 ANALYSIS FEE- WEBSTER
\$	(18,013)	1005 810100 51900 RECORDING SECRETARY
\$	(708)	1005 810100 56120 GASB ANALYSIS
\$	(30)	1005 810100 56210 ANNUAL REPORT

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Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	(10)	1005 810100 52200 SUPPLIES & EQUIPMENT
\$	(286)	1005 810100 52400 EDUCATION & DUES
\$	(656)	1005 810200 51900 RECORDING SECRETARY
\$	(51)	1005 810200 52200 SUPPLIES & EQUIPMENT
\$	(4)	1005 810200 52400 EDUCATION & DUES
\$	(416)	1005 810300 51900 RECORDING SECRETARY
\$	(51)	1005 810300 52200 SUPPLIES & EQUIPMENT
\$	(10)	1005 810300 52400 EDUCATION & DUES
\$	(173)	1005 810400 51900 RECORDING SECRETARY
\$	(205)	1005 810400 52100 PROFESSIONAL SERVICES
\$	(255)	1005 810400 52200 SUPPLIES & EQUIPMENT
\$	(15)	1005 810500 51900 RECORDING SECRETARY
\$	(86)	1005 810500 52100 PROFESSIONAL SERVICES
\$	(102)	1005 810500 52200 SUPPLIES & EQUIPMENT
\$	(4)	1005 810500 52400 EDUCATION & DUES
\$	(530)	1005 810600 51900 RECORDING SECRETARY
\$	(51)	1005 810600 52200 SUPPLIES & EQUIPMENT
\$	(8)	1005 810600 52400 EDUCATION & DUES
\$	(30)	1005 810700 51900 RECORDING SECRETARY
\$	(102)	1005 810700 52200 SUPPLIES & EQUIPMENT
\$	226	1005 810800 51900 RECORDING SECRETARY
\$	(12)	1005 810900 51900 RECORDING SECRETARY
\$	(2,460)	1005 811100 51900 RECORDING SECRETARY
\$	(10)	1005 811200 51900 RECORDING SECRETARY
\$	200	1005 811200 52100 PROFESSIONAL SERVICES
\$	(1,030)	1005 811300 51900 RECORDING SECRETARY
\$	(141)	1005 910100 56230 CCM
\$	(300)	1005 910100 56240 CEMETARY ASSOCIATION
\$	(200)	1005 910100 56250 COMMUNITY HEALTH
\$	1,847	1005 910100 56260 CRCOG
\$	95	1005 910100 56290 EAST WINDSOR VNA
\$	(10)	1005 910100 56300 FOUR-TOWN FAIR
\$	(29)	1005 910100 56400 GH TRANSPORT DISTRICT
\$	164	1005 910100 56420 HOUSING ED
\$	(20)	1005 910100 56430 MEMORIAL DAY

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Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	(15)	1005 910100 56500 METRO HARTFORD ALLIA
\$	(16)	1005 910100 56900 N. CENT. CT MTL. HEALTH
\$	(975)	1005 910100 57010 N. CENTRAL HEALTH DIST.
\$	920	1005 910100 57100 DOMESTIC VIOLENCE
\$	(253)	1005 910100 57200 NEW DIRECTIONS
\$	2,000	1005 910100 RECOGNITION ACTIVITIES
\$	(10)	1005 910100 57330 EW HISTORICAL
\$	(30)	1005 910100 57350 AMERICAN HERITAGE
\$	(10)	1005 910100 57390 MELROSE SCHOOL
\$	8,600	1005 910200 57400 TOWN COUNSEL
\$	(1,400)	1005 910200 57500 LABOR RELATIONS
\$	(30)	1005 910300 57300 PHYSICALS
\$	(91,509)	1005 910300 57600 HEALTH/LIFE INSURANCE
\$	16,959	1005 910300 57900 FICA AND MEDICARE
\$	12,944	1005 910300 58010 PENSION ARC
\$	8,263	1005 910300 58100 OPEB ARC
\$	(331)	1005 910300 58200 401A & 457 MATCH
\$	17,334	1005 910300 58250 WORKER'S COMP
\$	(300)	1005 910300 58300 UNEMPLOYMENT
\$	(18,427)	1005 910300 58310 HEART/HYPER
\$	(92,259)	1005 910300 58320 LIABILITY AUTO PROPERTY
\$	920	1005 910300 58330 EMPLOYEE TUITION
\$	(200)	1005 910300 58340 DEDUCTIBLE EXPENSE
\$	38,197	1005 910300 58350 27TH PAYROLL
\$	(500)	1005 910400 52100 PROFESSIONAL SERVICES
\$	(2,550)	1005 910400 52400 EDUCATION & DUES
\$	4,331	1005 910400 58900 PURCHASED SERVICES
\$	11,738	1005 910400 59010 SOFTWARE LICENSING
\$	(15,300)	1005 910400 59020 GIS
\$	10,149	1005 910400 59200 TONER
\$	(240)	1005 910400 59250 INTERNET ACCESS
\$	(100)	1005 910400 59300 EQUIPMENT
\$	(2,550)	1005 910400 59310 SOFTWARE UPGRADE
\$	6,592	1005 910500 59320 COLLECTION
\$	(4,000)	1005 910500 59400 DISPOSAL

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Approved Line Item Transfers FY 16 Budget		
June 17, 2015 Meeting		
\$	(15,300)	1005 910500 59450 HAZARDOUS WASTE
\$	(1,400)	1005 910600 59500 CONTINGENCY
\$	99,047	1005 910700 59801- LEASE PURCHASE
\$	(243,267)	1005 910700 59600 CIP ALLOCATION
\$	(35,830)	1005 910800 61100 DEBT SERVICE PRINCIPAL
\$	106,757	1005 910800 61200 DEBT SERVICE INTEREST